

REGULAR COUNCIL MEETING

AGENDA



FEBRUARY 26, 2018 - 7:30 P.M.

**CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE**

OPEN FORUM - 30 MINUTES PRIOR TO OFFICIAL MEETING (7:00 P.M.)

THE "OPEN FORUM" SEGMENT IS PROVIDED TO EXTEND THE OPPORTUNITY TO THE GENERAL PUBLIC TO SHARE THEIR QUESTIONS, THOUGHTS, COMMENTS, CONCERNS, AND COMPLAINTS. DISCUSSION OF ANY ITEM APPEARING ON THE AGENDA AS A PUBLIC HEARING IS PROHIBITED DURING THE OPEN FORUM AS AN OPPORTUNITY WILL BE PROVIDED DURING CONSIDERATION OF THAT ITEM. CITIZEN COMMENTS ARE LIMITED TO THREE (3) MINUTES. COUNCIL IS PROHIBITED FROM TAKING ACTION SINCE THEY ARE NOT IN OFFICIAL SESSION; HOWEVER, THEY MAY SCHEDULE SUCH ITEMS AS REGULAR AGENDA ITEMS AND ACT UPON THEM IN THE FUTURE.

INVOCATION BY BISHOP THOMAS L. HOLSEY

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN HARE

AGENDA ADDITIONS/DELETIONS

*** CONSENT AGENDA**

THOSE ITEMS ON THE COUNCIL AGENDA WHICH ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL SHALL BE MARKED WITH AN ASTERISK (*) AND WILL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF COUNCIL SO REQUESTS, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED A SEPARATE ITEM.

*** 1. ADOPTION OF MINUTES**

- A. COUNCIL WORKSHOP OF JANUARY 26, 2018**
- B. SPECIAL COUNCIL MEETING OF FEBRUARY 12, 2018**
- C. REGULAR COUNCIL MEETING OF FEBRUARY 12, 2018**

2. PRESENTATIONS

- A. DOVER LION'S CLUB**
- B. DELAWARE DIVISION OF HISTORICAL AND CULTURAL AFFAIRS**
- C. 2017 ANNUAL REPORT - ROBBINS HOSE COMPANY (DOVER FIRE)**

- * 3. **COUNCIL COMMITTEE OF THE WHOLE REPORT - FEBRUARY 13, 2018**
- A. **PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE**
- (1) **PRESENTATION - HEALTHY NEIGHBORHOODS/OPEN STREETS PROGRAM**
(COMMITTEE RECOMMENDED ENDORSEMENT OF THE CITY WORKING WITH THE HEALTHY NEIGHBORHOODS OPEN STREETS PROGRAM)
- (2) **POTENTIAL LAND ACQUISITION - 104 WASHINGTON STREET AND 149 HAZEL ROAD**
(COMMITTEE RECOMMENDED THAT THE PARKS AND RECREATION STAFF LOOK AT THE FEASIBILITY OF OBTAINING THE LAND AND WHAT THE COST MAY BE FOR OBTAINING THE LAND)
- (3) **EVALUATION OF PROPOSALS - DOVER PARK MASTER PLAN**
(COMMITTEE RECOMMENDED AWARDING WHITMAN REQUARDT AND ASSOCIATES, LLP THE CONTRACT FOR DOVER PARK MASTER PLANNING SERVICES)
- (4) **FINAL REPORT - NON-CONFORMING USES PROJECT (PLANNING REFERENCE #MI-16-13)**
(COMMITTEE RECOMMENDED ACCEPTANCE OF THE REPORT, AND THAT ALL RELEVANT INFORMATION, INCLUDING PAST LAW-BREAKING, BE MADE PART OF THE PUBLIC RECORD OF ANY CONDITIONAL USE APPLICATION)
- B. **UTILITY COMMITTEE**
- (1) **EVALUATION OF PROPOSAL - ELECTRIC UTILITY MANAGEMENT AND BENCHMARKING ASSESSMENT**
(COMMITTEE RECOMMENDED AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AVANT ENERGY FOR AN ELECTRIC UTILITY MANAGEMENT AND BENCHMARKING ASSESSMENT)
- C. **LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE**
- (1) **PROPOSED ORDINANCE #2018-01 - AMENDING CHAPTER 66 - MANUFACTURED HOMES, MOBILE HOMES, AND LAND LEASE COMMUNITIES; APPENDIX B - ZONING, ARTICLE 3 - DISTRICT REGULATIONS, SECTION 8 - MANUFACTURED HOUSING (MH) ZONE; APPENDIX B - ZONING, ARTICLE 12 - DEFINITIONS; AND APPENDIX F - FEES AND FINES (SPONSORS: NEIL AND HUGG)(SEE ITEM #7-A)**
(COMMITTEE RECOMMENDED ADOPTION OF ORDINANCE #2018-01)
- (2) **REVIEW OF TRAINING, CONFERENCE, AND TRAVEL POLICY**
(COMMITTEE RECOMMENDED APPROVAL OF THE PROPOSED AMENDMENTS)
- * 4. **2017 ANNUAL REPORT - DOVER HUMAN RELATIONS COMMISSION**
- * 5. **CITY COUNCIL REAPPOINTMENT - TODD STONESIFER - BOARD OF ASSESSMENT APPEALS (REAL ESTATE BROKERAGE OF SALES) - FOUR-YEAR TERM EXPIRING MARCH 2022**
- * 6. **APPOINTMENTS RECOMMENDED BY MAYOR CHRISTIANSEN**
- (1) **HISTORIC DISTRICT COMMISSION - MARY TERRY MASON (RESIDENT) (TO FILL THE EXPIRED TERM OF C. TERRY JACKSON II) - TERM TO EXPIRE JULY 2020**
- (2) **ST. JONES GREENWAY COMMISSION - MARGERY CYR (EX-OFFICIO)**

7. FIRST READING - PROPOSED ORDINANCE #2018-01

THE FIRST READING IS OFFERED ON THE PROPOSED ORDINANCE. AMENDMENTS TO APPENDIX B - ZONING REQUIRE A PUBLIC HEARING. IT IS RECOMMENDED FOR REFERRAL TO THE PLANNING COMMISSION ON MARCH 19, 2018 AND THAT A PUBLIC HEARING BE SET FOR APRIL 9, 2018 AT 7:30 P.M., AT WHICH TIME THE FINAL READING AND COUNCIL ACTION WILL TAKE PLACE. THE ORDINANCE IS AVAILABLE AT THE ENTRANCE OF THE COUNCIL CHAMBERS, ON THE CITY'S WEBSITE AT WWW.CITYOFDOVER.COM UNDER "GOVERNMENT," OR BY CONTACTING THE CITY CLERK'S OFFICE AT 736-7008 OR CITYCLERK@DOVER.DE.US.

- A. AMENDING CHAPTER 66 - MANUFACTURED HOMES, MOBILE HOMES, AND LAND LEASE COMMUNITIES; APPENDIX B - ZONING, ARTICLE 3 - DISTRICT REGULATIONS, SECTION 8 - MANUFACTURED HOUSING (MH) ZONE; APPENDIX B - ZONING, ARTICLE 12 - DEFINITIONS; AND APPENDIX F - FEES AND FINES**
(LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE)

8. CITY MANAGER'S ANNOUNCEMENTS**9. COUNCIL MEMBERS' ANNOUNCEMENTS****10. ADJOURNMENT**

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EXECUTIVE SESSION PURSUANT TO:

29 DEL. C. §10004(B)(2) - PRELIMINARY DISCUSSIONS ON SITE ACQUISITIONS FOR ANY PUBLICLY FUNDED CAPITAL IMPROVEMENTS, OR SALES OR LEASES OF REAL PROPERTY;

29 DEL. C. §10004(B)(4) - STRATEGY SESSIONS, INCLUDING THOSE INVOLVING LEGAL ADVICE OR OPINION FROM AN ATTORNEY-AT-LAW, WITH RESPECT TO COLLECTIVE BARGAINING OR PENDING OR POTENTIAL LITIGATION, BUT ONLY WHEN AN OPEN MEETING WOULD HAVE AN ADVERSE EFFECT ON THE BARGAINING OR LITIGATION POSITION OF THE PUBLIC BODY;

29 DEL. C. §10004(B)(6) - DISCUSSION OF THE CONTENT OF DOCUMENTS, EXCLUDED FROM THE DEFINITION OF "PUBLIC RECORD" IN §10002 OF THIS TITLE WHERE SUCH DISCUSSION MAY DISCLOSE THE CONTENTS OF SUCH DOCUMENTS;

29 DEL. C. §10004(B)(9) - PERSONNEL MATTERS IN WHICH THE NAMES, COMPETENCY AND ABILITIES OF INDIVIDUAL EMPLOYEES ARE DISCUSSED, UNLESS THE EMPLOYEE REQUESTS THAT SUCH A MEETING BE OPEN

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(E)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING.